Construction Invoice Template

Company Name: _____ **Address: _____** **Fax number: _____** **Phone number: _____** **Email: _____**	**Invoice Number: _____** **Ref: _____** **Date: _____**

To		**Billing period**	

Description	**Rate**	**Quantity**	**Amount**
		Sub total	
		Profit and overheads	
		Total taxable amount	
		Sales Tax (@ _____%)	
		Other levies	
		Total	

Authorized Signature & Seal	**Notes / Comments:**